

To international applicants,

A Guideline for the Application for Certificate of Eligibility for Status of Residence

Those who intend to enter Japan as an international student are required to obtain a “General visa: Student” according to Ministry of Foreign Affairs of Japan. To get the student visa, Certificate of Eligibility for Status of Residence (hereinafter referred to as CoE) is generally required. Thus, university or school, which students are going to enroll, generally applies for CoE to the Immigration Services Agency of Japan in advance.

Once the international applicants who are living abroad receive CoE from the university or school, they need to apply for the student visa at the Embassy of Japan or Japanese Consulate with CoE and other necessary documents. For more information about CoE, please see the following URL:

References;

Immigration Services Agency of Japan

<https://www.isa.go.jp/en/index.html>

Ministry of Foreign Affairs of Japan

http://www.mofa.go.jp/j_info/visit/visa/long/visa6.html

The University of Electro-Communications asks international applicants to submit all required documents for CoE application when they apply for research students because the CoE application procedure takes time. International student office applies for CoE using the online system provided by the Immigration Services Agency of Japan on behalf of them.

Please submit all required documents listed in the box below on the date of application.

Successful applicants will then be sent a letter of acceptance along with a CoE. As soon as you receive your CoE, please apply for a visa at the Japanese embassy or consulate in your country of residence.

Required Documents

International applicants are required to submit the documents listed below for CoE application when they apply for research students. If public institutions are unable to issue official documents in either Japanese or English, you also need to attach a translation in Japanese or English which includes the translation date and translator's name. Please prepare the documents within 3 months of issuance.

If you are unable to enter Japan by the beginning of your enrolled semester date due to reasons such as a delay in obtaining your visa, please contact the International Student Office in advance and inform us of your expected arrival date. Please note that the documents we have received won't be returned to you.

As we will be sending our communication to the email address written on your application form, please provide an e-mail address where we can be sure to reach you.

(UEC won't take responsibility for any problems related to sending or receiving emails.)

Contacts:

International Student Office

The University of Electro-Communications

Address: #117, Building E-2, 1-5-1 Chofugaoka, Chofu-shi, Tokyo Japan

Tel: +81-42-443-5117

Email: iso(please add @sign here)office.uec.ac.jp